

Industrial Technology Department  
Mo. Valley Community Schools  
Teacher: Mr. Unger

Safety and Laboratory Policies For Industrial Technology Department

- 1) Eye Safety: Safety glasses with side shields or goggles are provided and shall be worn whenever a Lab activity is in progress.

Safety Eyewear Rules are to be strictly enforced.

- a) First offense- Student will receive 1 detention after school.
  - b) Second offense- Student will receive 2 detentions after school. Parent or Guardian will be contacted.
  - c) Third offense- Student will be dismissed from the class.
- 2) Loose and dangling clothes must not be worn in the lab.
  - 3) Students shall not operate equipment until the appropriate exams are passed and or demonstrations are observed or they have the approval of the instructor.
    - a) Students are expected and required to ask permission of the instructor before using tools or equipment.
    - b) Students are never to operate equipment when instructor is not present.
  - 4) Hazardous jewelery must not be removed before working in the lab.
  - 5) Individuals shall not operate equipment unless they believe it can be operated safely.
  - 6) Under no circumstances will tools or equipment be removed from the lab.
  - 7) Individuals observing hazardous or unsafe acts must be reported to the instructor immediately.
  - 8) All accidents, no matter how slight, must be reported to the instructor immediately.
  - 9) Disruptive behavior or talking to a machine operator is potentially dangerous. Any individual responsible for creating such hazardous situations may be removed from the lab.
  - 10) Individuals using the lab are responsible for clean-up of the lab.
  - 11) Students are expected to use equipment and tools as it has been explained and demonstrated.

