

**Discipline and Lab Rules Industrial Technology
(Mr. Unger's Beginning Woods and Metals Classes)**

You and only you are **Responsible For Your Behavior**. Your success is dependent upon how you act and react with your fellow students. In order to make this an enjoyable learning experience for all students, the following procedures have been implemented in our Industrial Technology (Woods) and (Metals) Shops:

1. Unless told otherwise by your instructor, go immediately and quietly to your assigned workstation when arriving for class.
2. If TARDY to class, you must have a pass to get into the class. Otherwise you will lose time and will have to make up the lost time.
3. Have a pencil or pen everyday. You may not leave class to obtain writing utensil.
4. No GUM, FOOD, OR DRINK, is allowed in the Woods and Metals labs.
5. NO COATS, JACKETS, OR LARGE BAGS are allowed in the Woods and Metals Labs.
6. You will show self-control and proper behavior at all times. This includes:
 - Show respect for fellow students and teachers.
 - Use materials and time wisely.
 - Follow safety procedures.
 - Properly take care of all equipment.
7. ALL RULES in the student handbook will be followed and enforced.

Consequences for Inappropriate Behavior:

- First occurrence- Warning
- Second occurrence- Time out (send to Office)
- Third occurrence- Time out (send to Office) **Parents are called.**
- Fourth occurrence- Time out (You and your parents must meet with the instructor and the principle to decide whether you can return to the class or be removed from this class.)

Grading:

The students grade will be based upon the following categories:

- Attendance -Working with others
- Completion of assignments -Progress on projects- (weekly work grade)
- Tests and Quizzes
- Hands-on projects and activities (projects)
- Extra-credit assignments

The grading scale is as follows:	90-100	A	Tests & Quizzes 20%
	80-89	B	Projects 40%
	70-79	C	Weekly Grade 40%
	60-69	D	
	0-59	F	

