

## I. ASSIGNMENTS;

A. Reading and Questions- from textbook

B. Lectures- you are required to take notes- these will serve as a study guide for tests and help you understand the book and labs.

C. Labs- lab work in science is very important as it demonstrates concepts of the text.

You will be graded on lab reports, lab attitude and procedure. There will be lab practical quizzes and exams. It is essential to follow directions, work quietly and efficiently, put away all equipment and clean the lab area.

D. Discussion- is part of your daily grade, this includes questions and answers from you.

Course Outline:

Unit I The Study of Life

Unit II Chemistry of Life

Unit III The Cell

## II. GRADING

A. Tests- after each unit, will count double- 50 to 100 questions.

B. Quizzes- at least one a week, will count double. May be unannounced.

C. Lab practicals- after each lab covering material that should have been learned.

Will count double.

D. Notebooks- need to write down class notes

E. Daily work- includes worksheets, questions, discussion, etc.

F. Classroom conduct- will count for ten points a week, +2 = good participation, completes assignment, works quietly and independently.

Points will be lost as follows:

Tardy- 1 to 2 points

Leaving classroom for anything - 1 to 2 points

Failure to bring materials- 2 to 4 points.

Excessive talking- 2 to 4 points

Inattentive- 2 to 4 points

Sent out of classroom - 10 points

Sleeping- 4 points

Absent- 4 points

Unexcused absence - 10 points

Disruptive behavior- 2 to 10 points

G. Grading scale - percentages of total points, approximately one-half of your grade is tests and quizzes and the other half is from daily grades and labs. Semester tests will account for one-fifth of your final grade, each quarter account for two fifths.

98 - 100% A+

93 -97% A

90-92% A

87 - 89% B+

83 - 86% B

80- 82% B-

77 - 79% C+

73 - 76% C

70 - 72% C-

67 - 69% D+

63 - 66% D

60 - 62% D-

0 - 59% F

### III. CLASSROOM PROCEDURES

A. Students will come to class on time with all materials. Tardiness will result in loss of daily points. Students tardy to class will be sent to the office.

B. LATE WORK WILL NOT BE ACCEPTED, assignments are due at the beginning of class. Assignments that were due the first day of your absence are due the day you return. If your absence is unexcused, your assignment is considered late unless you obtain the assignment before you leave school.

C. For each day of excused absence you will have one day to make up assignments. If there is a scheduled test or quiz the day of your absence, you will be expected to take it the day you return.

D. Make-up work can be done during study halls, after or before school or during class if we are going over tests or work.

E. Work is to be made up in advance when you are going to be absent for anything other than an illness or emergency. This includes school related activities. Assignments and tests are to be done before you leave and assignments for the time gone, obtained.

F. You are only to be in your assigned seat or lab area, being out of your seat without permission, opening drawers, or touching anything not dealing with class will result in minus points, detentions or removal from class.

G. Disrespect toward anyone will not be tolerated, or the use of profanity. Result will be a detention, loss of points, and or a discipline referral.

H. Writing or carving on the desks will not be tolerated.

I. There will be no use of cell phones during class.

J. No Sitting on desks, no feet on chairs/ desks or tipping of chairs-

K. Repeated disruptive behavior will result in removal from class. THIRTY minus points will result in a letter or call to your parents, and conference with the principal. FOURTY minus points will result in a conference with you, your parents, the principal, and me and may result in removal from class. FIFTY minus points is automatic removal from class. If you ever are asked to leave class for that period by me, it will be an automatic ten minus points.

L. The room and lab areas are to be kept cleaned and equipment is to be put away before you leave class.

M. No drinks of any type, including bottled water are permitted- unless required by doctor or permission from instructor

N. Leave backpacks and purses in locker

I have read, understand, and will adhere to the policies of this Biology class:

Signed: \_\_\_\_\_

