

**Minutes of the Regular Monthly Meeting
Board of Directors
The Missouri Valley Community School District
Monday, June 21, 2010**

Call of Order

President Brenda Dooley called the meeting to order at 5:00 P.M. on Monday, June 21, 2010, at the District Office Board Room, 109 East Michigan Street, Missouri Valley, Iowa.

Roll Call

Present: Brenda Dooley, Michele Wilson, Dan Zaiser

Absent: Kelley Ruffcorn, Roy Haynes

Also Present: Superintendent Tom Micek, Secretary Robyn Wohlers, J.R. Oliphant, and Mark Mahoney, *Missouri Valley Times-News* reporter

Approve Agenda

Director Wilson approved the agenda as published, and Director Zaiser seconded it. All Ayes; motion carried.

Recognition of Visitors/Gifts/Services

J.R. Oliphant appeared before the Board to request adding school-sponsored soccer to the District's athletic program. Games could be held at the football field, and coaching assignments could be built into the co-curricular salary schedule. Mr. Oliphant noted that it would be important to declare the intent to field a soccer team in the fall of 2010 with the IGHS AU and ISHAA so that game scheduling could be planned. He also noted that a local support group would assist with fundraising for implementation of the first school-sponsored soccer team in 2011-2012. The Board was supportive, but this item will be added to the July Board meeting agenda for any action.

Approval of Minutes

Director Wilson motioned to approve the Minutes of the regular Board meeting on May 17, 2010. Director Zaiser seconded the motion, which carried unanimously.

Financial Reports

The monthly financial reports for the General Operating, Management, PPEL, Capital Projects, Debt Service, Child Nutrition, Agency, Trust, and Activity Funds for the month of May, 2010, were presented for the Board's review.

Board Bills

Additional bills brought before the Board totaled \$307,203.31. Director Zaiser made a motion to pay the bills submitted in the Board packet, plus additional pages of bills totaling \$307,203.31. Director Wilson seconded the motion. All Ayes; motion carried.

The bills totaled \$567,779.78 as follows: \$240,374.97 – General Operating Fund; \$284.00 – Management Fund; \$16,707.36 – Physical Plant and Equipment; \$284,405.96 – Capital Projects/1% Sales Tax Fund; \$0.00 – Debt Service Fund; \$11,680.83 – School Nutrition Fund; \$0.00 – Preschool Proprietary Fund; \$136.68 School Store Enterprise Fund; \$14,090.22 -- Student Activity Fund; \$0.00 – Trust Fund; and \$99.76 – Agency Fund.

Dr. Micek explained the HVAC payment being made this month, and stated that he had signed a \$3,000 change order regarding glass breakage contingencies on that project.

BOARD GOVERNANCE

Lawnmower Purchase Approved

After considering various price quotes, Director Zaiser moved to approve administrative recommendation to purchase a used John Deere 1445 model 72" lawnmower with heated cab for multi-seasonal usage for \$10,000. Director Wilson seconded the motion, which passed unanimously. Supt. Micek noted that it would be paid with PPEL or 1% Sales Tax funding.

Discuss I.A.S.B. Legislative Priorities

Board members were given the 2010 Iowa Association of School Boards Legislative Action Priorities and Resolutions. Each director will rank the top five or six priorities and give to President Dooley, who will compile the results for July meeting action.

Approval of Property Insurance Renewal

After discussion of price quotations from the Indiana Insurance Co. (Hoffman Agency) and Employer's Mutual Company (M.V. Insurance Agency), Director Wilson motioned to approve renewal of the District's property/casualty/liability/vehicle insurance with Employer's Mutual Company (EMC). Director Zaiser made the second. All Ayes; motion carried.

Approval of Board Policy

Dr. Micek presented Board policy #1004.2, "Advertising and Promotion," in accordance with IASB model policy, noting that any advertising/promotion for a profit is not allowed except with prior Board approval. The administration recommended approval and waiving the second reading for immediate revision. The Board would retain the right to approve any and all vendors for any advertising or promotion on school grounds or facilities.

Director Wilson motioned to approve Board Policy #1004.2, Advertising and Promotion." Director Zaiser made the second. All Ayes; motion carried.

Director Zaiser motioned to approve the purchase of a Varsity field boys baseball scoreboard with advertising by Foodland and Midstates Bank (each sponsor to donate \$7,000 toward the cost.) Director Wilson seconded it. All Ayes; motion carried.

Intangible Assets Policy and Capitalization Threshold

Board Secretary Wohlers explained that in accordance with GASB 51 and written recommendation from the Auditor's Office of Iowa, implementation of an intangible assets policy was necessary prior to June 30 for fiscal 2010 reporting. In accordance with the policy presented in the Board packet, Director Wilson motioned to approve the Intangible Assets Policy for GASB 51 requirements and set the capitalization threshold for Missouri Valley Community School District at \$25,000. The motion was seconded by Director Zaiser. All Ayes; motion carried.

HUMAN RESOURCES

Resignations Accepted

Director Wilson motioned to accept the resignations from Lynn Lee, withdrawal from the District's Early Retirement Health Insurance Group; Diana Hodges, Elementary Associate; and Faith Bessire, Secretary to the Superintendent. Director Zaiser made the second. Motion passed unanimously.

Approval of Letters of Assignment

Director Zaiser motioned to accept administrative recommendation to issue letters of assignment to: Gail Fitzpatrick (June, 2010); Gail Fitzpatrick, 2010-2011 Technology Specialist (revised) and Home Page Sponsor; Jeremy Faubel, High School Assistant Football Coach; David Monzu, High School Assistant Football Coach; John Torrey, Assistant Football Coach; Jamie Fouts, Junior High Football Coach; and Brenda Lundergard, Pre-Kindergarten Associate. Director Wilson made the second, and the motion carried unanimously.

Approval of “Zero Hour Classes” Contracts

Dr. Micek explained that the original contracts had been issued at 103 days, but it was necessary to have class 5 days per week for proper credits. Therefore, the revised contracts would be based on 178 days, and would not be continuing contracts, but would be addressed annually as necessary. Director Wilson moved to approve administrative recommendation to issue extended contracts per Exhibit VI, B1-6 to Mike Brown, High School Mathematics, Extra Period; and Erik Jensen, High School Spanish, Extra Period. It was seconded by Director Zaiser and unanimous vote.

ADMINISTRATIVE REPORTS

In his monthly report to the Board, Supt. Tom Micek announced that the District will begin to utilize Edulink for parent notification. The electronic system will provide telephone, email and text messaging for parents and students for outbound notifications (emergencies, tardy reminders, deficiencies, daily absentees, fee notices, and community outreach.) The system will be integrated with the JMC student data program, and is web-based. The cost is \$1.50 per student, with \$450 set-up fee, for a total of approximately \$1,350 annually.

Dr. Micek reminded the members of the special June 30th Board meeting for end of fiscal year bills and the budget amendment. Elementary Principal, Bill Huggett, submitted a written report from the MV Elementary Iowa Core Curriculum Leadership Team. There was discussion of the Leadership Team explaining Iowa Core Curriculum to the Board in August, as well as a building tour. Supt. Micek concluded with sports news and shared the pairings for summer district games.

Closed Session for Superintendent’s Evaluation

Director Zaiser motioned to enter closed session in accordance with Iowa Code 21.5(1)(i) to Evaluate the Professional Competency of an Individual. Director Wilson seconded it. All Ayes; motion carried.

Roll call vote as follows:

Ayes: Dooley
Wilson
Zaiser

Nays: None

The room was cleared of only Board members, Supt., and secretary remaining.

The Board entered Closed Session at 5:52 P.M.

The Board exited Closed Session at 6:15 P.M.

Approval of Superintendent's Contract

Director Wilson motioned to approve the Superintendent's employment contract for 2010-2011. Director Zaiser made the second. All Ayes; motion carried.

Adjournment

The next regular meeting is scheduled for Monday, July 17, 2010, tentatively at 5:00 P.M.

Director Zaiser made a motion to adjourn the meeting, and Director Wilson seconded it. All Ayes; motion carried. The meeting adjourned at 6:18 P.M.

/s/Robyn Wohlers, Board Secretary-Treasurer