

**Minutes of the Regular Monthly Meeting  
Board of Directors  
The Missouri Valley Community School District  
Monday, June 15, 2009**

***Call of Order***

President Brenda Dooley called the meeting to order at 5:00 P.M. on Monday, June 15, 2009, at the District Office Board Room, 109 East Michigan Street, Missouri Valley, Iowa.

***Roll Call***

**Present:** Brenda Dooley, Michele Wilson, Kelley Ruffcorn, and Dan Zaiser

**Absent:** Pat Skelton

**Also Present:** Superintendent Tom Micek, Secretary Robyn Wohlers and Pete Graham

***Approve Agenda***

Director Ruffcorn approved the agenda as published, and Director Zaiser seconded it. All Ayes; motion carried.

***Recognition of Visitors/Gifts/Services***

None

***Approval of Minutes***

Director Zaiser motioned to approve the Minutes of the regular Board meeting on May 18, 2009. Director Wilson seconded the motion, which carried unanimously.

***Financial Reports***

The monthly financial reports for the General Operating, Management, PPEL, Capital Projects, Debt Service, Child Nutrition, Agency, Trust, and Activity Funds for the month of May, 2009, were presented for the Board's review.

***Board Bills***

Additional bills brought before the Board totaled \$87,305.29. Director Wilson made a motion to pay the bills submitted in the Board packet, plus additional pages of bills totaling \$87,305.29. Director Ruffcorn seconded the motion. All Ayes; motion carried.

The bills totaled \$249,712.83 as follows: \$208,733.87 – General Operating Fund; \$0.00 – Management Fund; \$13,235.65 – Physical Plant and Equipment; \$0.00 – Capital Projects Fund; \$0.00 – Capital Projects/1% Sales Tax Fund; \$0.00 – Debt Service Fund; \$8,422.02 – School Nutrition Fund; \$511.80 – Preschool Proprietary Fund; \$18,600.98 -- Student Activity Fund; \$0.00 – Trust Fund; and \$208.51 – Agency Fund.

***ADMINISTRATION***

***Receive Report on Five-Year Facilities Improvement Plan***

Dr. Micek outlined the 2009-2014 Facilities and Maintenance Plan, along with his projections for costs for specific projects totaling \$3,145,000. Additionally, ongoing maintenance costs would be an additional \$700,000 in his estimation. He planned that the HVAC project at the High School may be finished during the summer of 2010. Supt. Micek also announced there is a new interest-free loan program for school infrastructure needs, Qualified School Construction Bonds (QSCB.)

## **BOARD GOVERNANCE**

### ***Approval of Maintenance Projects Price Quotes***

Dr. Micek listed specific facilities projects to be completed during the summer months at a cost of \$63,522.34. Director Zaiser motioned to approve the carpet for the High School Offices from Custer Floor Covering at \$6,265.44 and the High School Auditorium door replacement from Omaha Doors at \$9,592.68. Director Ruffcorn made the second. All Ayes; motion carried.

### ***Public Hearing for 2008-2009 Budget Amendment and Passage***

A public hearing for an amendment to the 2008-2009 district certified budget was held. Dr. Micek explained that the amendment was to reflect expenditure changes in the four specified areas, but with no increase to property taxes or the budget total amount, just a redistribution of money. There being no comments nor questions, Director Wilson motioned to approve the 2008-2009 budget amendment per exhibit VI-B. Director Zaiser made the second. All Ayes; motion carried.

### ***Discussion of IASB 2009 Legislative Priorities***

President Dooley requested all Board members to send her the top five selections for 2009 IASB Legislative Priorities, which she will compile and bring for a vote at the July meeting.

### ***Mileage Reimbursement Rate Increased***

Director Ruffcorn motioned to approve the administrative recommendation to increase the mileage reimbursement rate for staff use of personal vehicles from forty-five cents to forty-eight cents per mile. Director Wilson made the second. All Ayes; motion carried.

## **HUMAN RESOURCES**

### ***Assignments Approved***

Director Wilson motioned to approve administrative recommendation to issue letters of assignment to: Gail Fitzpatrick, 2009-2010 Technology Associate (revised); Carla Christensen, Extended Year Services Tutor, summer, 2009; Debra Kuhlmann, Tutor for homebound student, summer, 2009; and Cathie Callaghan, 2009-2010 Elementary Volunteer Coordinator. Director Ruffcorn made the second. All Ayes; motion carried.

### ***Superintendent's Report***

In his monthly report to the Board, Supt. Tom Micek outlined key summer activities including the completion of State-mandated reports, financial planning and development, the annual audit, the approval of the Voluntary Preschool Grant with count on August 28, and preparation/finalization of staff assignments for 2009-2010. He then reviewed upcoming Board meetings and some items the Board will be addressing during the summer months. He especially noted the end-of-fiscal year special meeting on Tuesday, June 30, at 8:00 A.M.

### ***Closed Session for Superintendent's Evaluation***

Director Ruffcorn made a motion to enter closed session in accordance with Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual. Director Zaiser made the second.

Roll call vote as follows:

Ayes: Dooley  
Ruffcorn  
Wilson  
Zaiser

Nays: None

*The room was cleared of only Board members, Supt., and secretary remaining.*

The Board entered Closed Session at 5:32 P.M.

The Board exited Closed Session at 5:50 P.M.

***Adjournment***

Director Zaiser made a motion to adjourn the meeting, and Director Wilson seconded it. All Ayes; motion carried. The meeting adjourned at 5:51 P.M.

/s/ Robyn Wohlers, Board Secretary-Treasurer