

**Minutes of the Regular Monthly Meeting
Board of Directors
The Missouri Valley Community School District
Monday, May 17, 2010**

Call of Order

President Brenda Dooley called the meeting to order at 6:00 P.M. on Monday, May 17, 2010, at the District Office Board Room, 109 East Michigan Street, Missouri Valley, Iowa.

Roll Call

Present: Brenda Dooley, Michele Wilson, Kelley Ruffcorn, Roy Haynes, Dan Zaiser

Absent: None

Also Present: Superintendent Tom Micek, Secretary Robyn Wohlers, Deidre Drees, Bill Huggett, Shelly Brown, Mike Brown, Rod Foutch, Dawn Foutch, Marsha Barry, Deb Kuhlmann, Roger Kuhlmann, Pat Hoffman, James Hoffman, Lucas Barry, Ellen O'Banion, and Mark Mahoney, *Missouri Valley Times-News* reporter

Approve Agenda

Director Ruffcorn approved the agenda as published, and Director Wilson seconded it. All Ayes; motion carried.

Recognition of Visitors/Gifts/Services

Years of Service: Marsha Barry was presented a pin for 25 years of service to the school district, while Shelly Brown, Mike Brown, and Ellen O'Banion were presented with 20 years of service pins.

Retirees: Deb Lipschultz, Dawn Foutch, and Roger Kuhlmann were each presented a plaque of appreciation by the Board for 31 years of service apiece. On behalf of Deb Earleywine and family, Dr. Tom Micek accepted a plaque in honor and memory of Chuck Earleywine for his service to the district from 1991 through 2010.

School Board Members: Framed certificates from the Iowa Association of School Boards were presented to the school board members in honor of Iowa School Boards Recognition Week.

Iowa Secondary Principal of the Year: Deidre Drees was selected as the Iowa Secondary Principal of the Year, and will accept a plaque from Governor Culver, as well as travel to Washington, D.C., in October for national recognition.

Approval of Minutes

Director Wilson motioned to approve the Minutes of the regular Board meeting on April 12, 2010. Director Zaiser seconded the motion, which carried unanimously.

Financial Reports

The monthly financial reports for the General Operating, Management, PPEL, Capital Projects, Debt Service, Child Nutrition, Agency, Trust, and Activity Funds for the month of April, 2010, were presented for the Board's review.

Board Bills

Additional bills brought before the Board totaled \$45,629.01. Director Ruffcorn made a motion to pay the bills submitted in the Board packet, plus additional pages of bills totaling \$45,629.01. Director Wilson seconded the motion. All Ayes; motion carried.

The bills totaled \$227,190.77 as follows: \$128,791.93 – General Operating Fund; \$392.68 – Management Fund; \$14,415.46– Physical Plant and Equipment; \$31,069.86 – Capital Projects/1% Sales Tax Fund; \$7,641.44 – Debt Service Fund; \$22,462.00 – School Nutrition Fund; \$0.00 – Preschool Proprietary Fund; \$229.16 School Store Enterprise Fund; \$20,605.65 -- Student Activity Fund; \$0.00 – Trust Fund; and \$1,582.59 – Agency Fund.

ADMINISTRATION

Receive report on High School HVAC Project

Dr. Micek announced that the Ray Martin Construction Co. will move into the High School building on May 28, begin demolition on May 29, and begin renovation work on June 1. Little or no activity will held at the High School, as only the office will be accessible. The Weight Room may be entered from the outside. The Middle School will be accessible from the rear entrance, and the driver education classes will be held at the Elementary School for liability and student safety issues. Completion date for the HVAC project is August 10, 2010. Change Orders below the \$5,000 limit will be approved by Dr. Micek; amounts above \$5,000 will require Board approval. The payment schedule will be monthly, with the total bid at \$897,700. The District will be represented by the engineering firm, and Greg Mings and Mark Hainline will provide oversight for the work.

BOARD GOVERNANCE

Approve of 2010-2011 Elementary & Middle/High School Handbooks

Dr. Micek noted that social networking has become very problematic for school districts recently, so changes for that are reflected in the new handbooks. The principals went through the various changes. Director Wilson motioned to approve the 2010-2011 Elementary and Middle/High School Handbooks. Director Ruffcorn seconded that motion, which carried unanimously.

2010-2011 Teacher's Master Contract Agreement Approved

Dr. Micek noted there were some language changes placing restrictions on sick and personal leave usage in the 2010-2011 Master Contract. He explained the financial impact on the district, noting that although insurance rates increased 16.5%, teachers did not choose to go to a higher deductible. Also, the Teacher Salary Supplement has been included in Schedule A, per recent legislation. The 2010-2011 Base amount will be \$27,400, with each teacher and nurse receiving an additional \$4,784 in TSS money.

Director Zaiser motioned to approve the 2010-2011 Teacher's Master Contract Agreement, per Exhibit IV-B. Director Ruffcorn made the second. All Ayes; motion carried.

2010-2011 Substitute Teaching Rate

At an increase of \$3 per day, Director Ruffcorn motioned to approve the 2010-2011 substitute teaching rate for \$128.00 per day. Director Wilson seconded it. All Ayes; motion passed.

Approve West Central Community Action (Head Start) Lease Agreement

Director Wilson motioned to approve the lease agreement with West Central Community Action – Head Start at the same rate as the current year of \$425 per month. Director Zaiser made the second. All Ayes; motion carried.

Approve 28-E Agreements with Iowa Western Community College

Director Zaiser motioned to approve the 28-E agreements with Iowa Western Community College for college classes and programs for district students in 2010-2011, per the Board packet exhibits. Director Ruffcorn seconded that motion, which passed unanimously.

Approve 28-E Agreement with Green Hills AEA for 2010-2011 Services

Director Wilson motioned to approve the 28-E agreement with Green Hills AEA for services provided in the 2010-2011 school year (psychologist and school-based elementary interventionist.) The motion was seconded by Director Ruffcorn. All Ayes; motion passed.

Capital Loan Note Agreement with MidStates Bank Approval

Several legal documents had been prepared by Ahlers Law Firm in Des Moines to facilitate the loan agreement between the school district and MidStates Bank to finance the second phase of the high school HVAC project.

1. Director Ruffcorn motioned to approve the resolution directing the sale of \$700,000 General Obligation School Capital Loan Note, Series 2010.
Director Zaiser made the second.
Roll Call vote as follows:
AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser
NAYS: None
2. Director Wilson motioned to approve the form of Tax Exemption Certificate.
Director Ruffcorn seconded it.
Roll Call vote as follows:
AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser
NAYS: None
3. Director Wilson motioned to approve the resolution authorizing the execution of a Loan Agreement, with levying for the payment thereof. The motion was seconded by Director Ruffcorn.
Roll Call vote as follows:
AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser
NAYS: None

Approve Request for M.V. Swim Team Transportation, Summer, 2010

Director Zaiser motioned to approve the request for transportation from the Missouri Valley Swim Team for the summer of 2010, with the understanding that reimbursement to the school district for expenses will be made by the Swim Team upon receipt of billing. Director Haynes made the second, and the motion carried unanimously.

Final Reading on Board Policy

Director Wilson motioned to approve Board Policy #500, "Objectives for Equal Education Opportunities for Students" for final reading. Director Ruffcorn made the second. All Ayes; motion carried.

HUMAN RESOURCES

Resignation Accepted

Director Wilson motioned to accept the resignations from Cheryl Gardiner, Preschool Teacher; Jeanie Staben, Elementary Associate; and Greg Mings, Maintenance Coordinator (effective 6/30/10.) Director Ruffcorn made the second. Motion passed unanimously.

Approval of Letters of Assignment

Dr. Micek explained that Classified (Support) Staff would be limited to insurance plan deductibles of \$750 or \$1000, a change from the current \$500 deductible. Hourly staff getting insurance would not receive any further wage increase.

Director Ruffcorn motioned to accept administrative recommendation to issue letters of assignment to: Travis Maasen, Troy Maasen, and Stacy Pippitt, Driver Education Instructors for summer, 2010, at \$170 per student; the Preschool/Elementary Special Education Staff for summer, 2010 (Katie Muff, Denise Oviatt, and Jessica Goodrich); John Torrey and Ashley Denton, TeamMates Chaperones for 2010-2011; and Classified Staff for 2010-2011 (per Supt.'s exhibit.) Director Wilson made the second.

Roll Call vote as follows:

Travis Maasen —

AYES: Dooley, Ruffcorn, Wilson, Zaiser

NAYS: Haynes

Troy Maasen—

AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser

NAYS: None

Stacy Pippitt—

AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser

NAYS: None

Preschool/Elementary Special Education Staff—

AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser

NAYS: None

John Torrey—

AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser

NAYS: None

Ashley Denton—

AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser

NAYS: None

Classified Staff—

AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser

NAYS: None

Motion carried.

Approval of Employment Contracts

Director Wilson motioned to issue employment contracts for 2010-2011 to: Keisha Anderson, Middle School Science Teacher; Stephanie Utman, Preschool Teacher; Administrators and Supervisors (Drees, Huggett, Wohlers, and Rodewald at same rate as current year) per Exhibit VII-C3; and Certified Teachers per Exhibit VII-C4. Director Zaiser seconded it. All Ayes; motion carried.

(Secretary's Note: A complete listing of contracts and assignments issued is available from the Board Secretary's office and is excluded from publication for brevity.)

ADMINISTRATIVE REPORTS

Mrs. Drees announced that Josh Papstein had been chosen to carry the torch and represent Missouri Valley for the upcoming Special Olympics competition for track events in Ames. Principals noted year-end events and retirees' receptions.

Dr. Micek reported that Ray Lager had obtained local sponsorship for a new wireless technology scoreboard for the baseball field as a donation to the school district in exchange for permanent advertisement, and the project would require some district funds, as well. There was discussion amongst the Board members, with no major objections being heard, other than concern about other businesses wanting to be included. Dr. Micek will follow up on the scoreboard proposal. He also detailed the schedule for upcoming summer Board meetings.

Adjournment

The next regular meeting is scheduled for Monday, June 21, 2010, tentatively at 5:00 P.M.

Director Ruffcorn made a motion to adjourn the meeting, and Director Wilson seconded it. All Ayes; motion carried. The meeting adjourned at 7:05 P.M.

/s/ Robyn Wohlers, Board Secretary-Treasurer