

**Minutes of the Regular Monthly Meeting
Board of Directors
The Missouri Valley Community School District
Monday, April 12, 2010**

Call of Order

President Brenda Dooley called the meeting to order at 6:00 P.M. on Monday, April 12, 2010, at the District Office Board Room, 109 East Michigan Street, Missouri Valley, Iowa.

Roll Call

Present: Brenda Dooley, Michele Wilson, Kelley Ruffcorn, Roy Haynes, Dan Zaiser

Absent: None

Also Present: Superintendent Tom Micek, Secretary Robyn Wohlers, Deidre Drees, Justin Gross, Dawn Clausen, Brett Clausen, Leo Bertelsen, Kelsey Miller, Dylan Ford, Dawn Fichter, Felecia Cihacek, Alyssa Laymon, Cheyanne Young, Kristie Kruckman, Scott Hinkel, Kaylee Frederick, Brianna Phillips, Aubrey Bierwirth, Mary Deupree, Nick Monzu, Anna Rief, and Mark Mahoney, *Missouri Valley Times-News* reporter

Approve Agenda

Director Wilson approved the agenda as published, and Director Zaiser seconded it. All Ayes; motion carried.

Recognition of Visitors/Gifts/Services

HOSA Students: Dawn Fichter and Dawn Clausen, HOSA sponsors, explained that twenty-one students had attended the State HOSA competition, each participating in two events. For the first time, Missouri Valley High School had two students named as state officers, Alex Amato—Iowa State President, and Scott Hinkel—Iowa State Vice-President. Service projects including a fundraiser for Autism Speaks, hospital appreciation, and nursing home assistance were mentioned. Nine students qualified and will participate in the National HOSA competition in Orlando this summer. The students in attendance, Kaylee, Kelsey, Alyssa, Nick, Brianna, Cheyanne, Scott, and Felecia, introduced themselves to the Board and each explained the individual's category of competition and placement.

Speech Students: Leo Bertelsen sponsors the Speech students, announcing that after a very successful year, eight students had qualified for the State competition held at Glenwood High School on March 13. Quinn Hejlik, Valyn Reinig, Cody West, Maggie Hawley, Brett Clausen, and Anna Rief earned Division I ratings, while Aubrey Bierwirth and Dylan Ford earned Division II. In addition, Quinn Hejlik achieved the high honor of selection as an Outstanding Performer in Original Oratory and was invited to perform at the IHSSA All-State Festival at the University of Northern Iowa. Anna, Brett, Dylan and Aubrey were present to receive congratulations from the Board.

Culinary Arts Students: Mary Deupree, sponsor for the FCCLA and Culinary Arts students, displayed a photo board depicting various stages of food preparation for the annual competition held March 1 at Metro Tech Community College in Omaha. She also explained the procedures used for the competition. The team members this year were Autumn Osborn, Ben Hoss, Joey Cipolla, and Jacob Kierscht, and some are pursuing employment in the food services industry. Mrs. Deupree said that the students learned a lot during the competition process and thoroughly enjoyed it. She thanked the Board for their support of the program.

Approval of Minutes

Director Ruffcorn motioned to approve the Minutes of the regular Board meeting on March 16, 2010. Director Wilson seconded the motion, which carried unanimously.

Financial Reports

The monthly financial reports for the General Operating, Management, PPEL, Capital Projects, Debt Service, Child Nutrition, Agency, Trust, and Activity Funds for the month of March, 2010, were presented for the Board's review.

Board Bills

Additional bills brought before the Board totaled \$69,894.02. Director Zaiser made a motion to pay the bills submitted in the Board packet, plus additional pages of bills totaling \$69,894.02. Director Ruffcorn seconded the motion. All Ayes; motion carried.

The bills totaled \$682,715.92 as follows: \$195,587.64 – General Operating Fund; \$0.00 – Management Fund; \$17,615.46 – Physical Plant and Equipment; \$12,350.00 – Capital Projects/1% Sales Tax Fund; \$419,232.50 – Debt Service Fund; \$23,565.16 – School Nutrition Fund; \$0.00 – Preschool Proprietary Fund; \$13,051.02 -- Student Activity Fund; \$0.00 – Trust Fund; and \$1,314.14 – Agency Fund.

BOARD GOVERNANCE

Public Hearing & Adoption of 2010-2011 District Certified Budget

Dr. Micek reviewed the proposed 2010-2011 budget, with a total proposed levy at \$17.36351 and total requirements of \$13,019,112, which had been presented in detail at the March regular meeting. There being no further commentary for the public hearing, Director Wilson made a motion to adopt the 2010-2011 District Certified Budget at \$17.36351 per \$1,000 taxable valuation, as proposed in the packet materials per exhibit VI-A. Director Ruffcorn made the second. All Ayes; motion carried.

Adopt Budget Guarantee Resolution

Director Ruffcorn motioned as follows: "RESOLVED, that the Board of Directors of the Missouri Valley Community School District will levy property tax for fiscal year 2010-2011 for the regular program budget adjustment as allowed under Section 257.14, *Code of Iowa*." Director Zaiser seconded the motion. All Ayes; motion passed.

Approve Supplemental Resolution for ISCAP (Iowa Schools Cash Anticipation Program) 2010-2011 Series A Qualification

Dr. Micek explained that the Iowa School Cash Anticipation Program known as ISCAP is a funding source if schools should need to borrow money. The Board must pass a resolution annually in order to participate. Board Member, Dan Zaiser, motioned to approve the Iowa School Cash Anticipation Program (ISCAP) Supplemental Resolution "Authorizing and providing for the issuance, and authorizing and directing the final terms and conditions of sale and delivery of warrants evidenced by warrant certificates for the fiscal year ending June 30, 2011, and amending the Master Resolution," per Exhibit VI-C of the Board packet. Second was made by Director Wilson. Roll call vote as follows:

AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser
NAYS: None

Motion carried.

Approve Workout Plan for ISCAP 2010-2011 Series A Qualification

Schools with a financial solvency ratio below an established ISCAP level must present an approved workout plan to be eligible for ISCAP borrowing, stated Supt. Tom Micek. He explained the procedures being implemented by school district in order to reduce expenditures, reclassify certain expenditures, and levy for cash reserve. Director Ruffcorn introduced the following Resolution and moved that the Resolution be adopted: "Resolution Approving and Adopting a Financial Workout Plan" for ISCAP 2010-2011 Series A qualification, per Exhibit VI-D of the Board packet. Director Wilson seconded that motion. Roll call vote as follows:

AYES: Dooley, Haynes, Ruffcorn, Wilson, Zaiser
NAYS: None

Motion carried.

Receive Annual Audit for 2008-2009 (FY09)

Nolte, Cornman, & Johnson, P.C. of Newton, Iowa, completed the 2008-2009 audit. Overall, the audit was favorable. The district has reacted to the auditors' recommendations and will continue to resolve any deficiencies as is practicable. Director Wilson motioned to accept the annual audit for 2008-2009, and Director Zaiser made the second. All Ayes; motion carried.

Approval of MVHS 2010 Graduates

Commencement will be on May 16, 2010, at 2:00 P.M. with seventy-nine potential graduates. Director Ruffcorn made a motion to accept the administrative recommendation to approve the Missouri Valley Community High School graduating class of 2010, contingent upon the students meeting graduation requirements. Second was made by Director Zaiser. All Ayes; motion carried.

The graduating class of 2010 is listed as follows:

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|-----------------------------|---------------------------|------------------------|
| Katie Lynn Archbold | David Michael Wayne Holst | Sarah Love Sager |
| Brianne Renee Avrams | Benjamin Patrick Hoss | Alesha Star Salter |
| Noah Dale Bertelson | Clint Earl Jones | Adam Philip Scott |
| Jackie Danielle Bezrutczyk | Elizabeth Nicole Jones | Marissa Kianne Scott |
| Aubrey Elizabeth Bierwirth | Shelby Elizabeth Keller | Felicia Marie Seyler |
| Ryan Scott Bonham | Jacob Brian Kierscht | Brian Michael Shreves |
| Haley Marie Brune | Timothy Joseph Krum | Cody Allen Sillik |
| Jazmyn Marie Buck | Alexandra Lorene Kyriss | Cody Austin Smallwood |
| Joseph Julio Cipolla | Codie Lee Labs | Brandon Carl Smith |
| Ericka JoAnn Clemon | Alyssa Caroline Laymon | Soyer Lynn Smith |
| Mikaela Rene Colglazier | Amanda Dawn Lickey | Justin Perry Soule |
| Ashley Dawn Cunard | Christopher Lee Lynch | Josh Scott Staben |
| Cory Marcus Cunard | Tyler James Martens | Kelsey Renee Stoneking |
| Patrick Lee Dillinger | Jean Marie Martin | Nekell Lane Stueve |
| Whitney Lee Dooley | Kelsey Lyn Miller | Daniel Patrick Sukup |
| Brandon Nicholas Ecker | Nicholas David Monzu | Megan Marie Sullivan |
| Dylan James Ford | Dustin Michael Nelson | Dustin Dean Tallman |
| Nolan Leo Ford | Autumn LeeAnn Osborn | Alizee Marie Tomasi |
| Zachary George Ray Fountain | Eduardo Padilla | Jennifer Marie Totten |
| Ashley Lynn Fox | Alexandria Paige Popejoy | Adam Michael West |
| Michael P. L. Fox | Kory Ray Preston | Jessica Lynn Williams |
| Kaylee Ann Frederick | Gabriel William Reisz | Kyle Joseph Wilson |
| Ryan Joseph Gregory | Valyn Rashel Reinig | Lindsay Sue Wrinkle |
| Scott Tyler Hainline | Kathryn LeaAnn Roach | Joshua Lee York |
| Rachael Paige Hember | Payton Renee Rodewald | Cheyenne Rae Young |
| Brandon Dwight Hoersch | Linsey Ann Rohe | |
| Misha Stefany Hofstede | Cari Jon Sachs | |

2010-2011 School & Lunch Fees Determined

Lunch fees for 2010-2011 will increase slightly to meet rising costs. There will also be an annual pre-kindergarten fee of \$75, which includes daily snacks. Director Wilson made a motion to approve the recommended school and lunch fees for the 2010-2011 school year (per exhibit VI-G. Director Ruffcorn seconded the motion. All Ayes; motion carried.

Major Facilities Projects Price Quotations Approved

Dr. Micek explained that the lower elementary parking lot on the east side had deteriorated and needed restoration, while four areas/rooms at the elementary needed floor repairs. After discussion, Director Ruffcorn motioned to approve the bid from BR Concrete Co. for \$25,060 and the bid from Custer Floor Covering for \$12,649.80. Director Zaiser made the second. All Ayes; motion carried.

Approved High School Student Store Proposal

The Board had received a presentation and proposal at the previous meeting from students in the Accounting II class to open a student-run school store near the front entrance to the High School, with supervision from the Business Dept. teachers. The Big Reds Store would open in the fall of 2010, selling student supplies and school apparel. Director Wilson motioned to approve the High School Student Store proposal. Second was made by Director Zaiser, and the motion passed unanimously. President Dooley requested that the students return to make an annual report to the Board on their project and update repayment status of the initial loan to begin the enterprise.

Approval of Transfer to School Store Enterprise Fund

Director Wilson motioned to approve the subsequent funding request for a transfer of \$3,894 from the General Operating Fund #10 to the School Store Enterprise Fund #68. Director Ruffcorn seconded it. All Ayes; motion carried.

Receive Board Policies for Final Reading

Director Ruffcorn motioned to approve the following policies for final reading:

- #1006.1R1, "Community Use of School District Buildings, Sites, and Equipment - Administrative Regulation"
- #1006.2, "Tobacco-Free Environment"
- #501.1, "Resident Students"
- #501.2, "Nonresident Students"
- #501.3, "Compulsory Attendance"
- #501.4, "Entrance-Admissions"
- #501.5, "Attendance Center Assignment"
- #501.6, "Student Transfers In"
- #501.7, "Student Transfers Out or Withdrawals"
- #501.8, "Student Attendance Records"
- #501.9, "Student Absences – Excused"
- #501.10, "Truancy – Unexcused Absences"

Director Wilson made the second. All Ayes; motion carried. Dr. Micek noted a change to policy #500, "Objectives for Equal Education Opportunities for Students," so it will return for final reading at the May meeting.

HUMAN RESOURCES

Resignation Accepted

Director Zaiser motioned to accept the resignation from Adam Cox, Middle School Teacher and Coach, who is leaving to take a position in his home town of Woodbine. Director Wilson made the second. Motion passed unanimously.

Approval of Employment Contracts

Director Ruffcorn motioned to issue employment contracts to: Kristie Kruckman, Middle School/High School Assistant Principal (for 2010-11); Christina Clevenger, 4th Grade Teacher (for 2010-11); Ryan Victor, Physical Education Teacher and Head H.S. Football Coach (for 2010-11); and Brent Hoelsing, Assistant H.S. Softball Coach (summer, 2010.) Director Wilson seconded it. All Ayes; motion carried.

Approval of Letters of Assignment

Director Ruffcorn motioned to accept administrative recommendation to issue letters of assignment to: Julie Meade, Cook's Helper; Regina Cunard, Driver Education Associate (summer, 2010); John Torrey, H.S. Golf Chaperone; Jamie Fouts, Junior

High Boys Track Coach; Rick McHugh, Head H.S. Softball Coach (summer, 2010); Frank Smith, 50% Assistant H.S. Baseball (A-Cubs) Coach (summer, 2010); Jeff Miller, 50% Assistant H.S. Baseball (A-Cubs) Coach (summer, 2010); and Jamie Fouts, Assistant H.S. Baseball Coach (summer, 2010.) The motion received a second from Director Wilson. All Ayes; motion carried.

ADMINISTRATIVE REPORTS

Mrs. Drees reminded the Board that the Graduation ceremony begins at 2:00 P.M. on Sunday, May 16, with photos taken earlier. The Senior Honors Day Assembly will begin at 6:00 P.M. on Thursday, May 13.

Dr. Micek gave a brief legislative update of the 2010 session, noting that TSS money (Teacher Quality + Phase II), professional development, and early intervention funds will be exempted from future across-the-board cuts. The legislature has mandated the use of a combined salary schedule.

State Aid funding for FY11 is confusing, to say the least, and will probably fall short of what is needed, but appears to be somewhat better than we anticipated. Time will tell.

IPERS – The smaller increase of .3% for employer's share will begin 7/1/10. However, new legislation will increase the contribution rate by an additional 1% on 7/1/12.

School Business Managers across the state will be required to be licensed through the Bureau of Educational Examiners in the same manner as teachers. The reasoning behind this new mandate is that these individuals are responsible for a large portion of the State's annual budget. Licensure will need to be in place by 7/1/12, with required continuing education hours every five years for renewal. Guidelines are still being established as of this writing.

Supt. Micek went through many of the major upcoming events for the remainder of the school year, concluding with reminders of the summer Board meetings.

Adjournment

The next regular meeting is scheduled for Monday, May 17, 2010, tentatively at 6:00 P.M.

Director Zaiser made a motion to adjourn the meeting, and Director Ruffcorn seconded it. All Ayes; motion carried. The meeting adjourned at 7:07 P.M.

/s/ Robyn Wohlers, Board Secretary-Treasurer