

**Minutes of the Regular Monthly Meeting
Board of Directors
The Missouri Valley Community School District
Tuesday, March 16, 2010**

Call of Order

President Brenda Dooley called the meeting to order at 5:30 P.M. on Tuesday, March 16, 2010, at the District Office Board Room, 109 East Michigan Street, Missouri Valley, Iowa.

Roll Call

Present: Brenda Dooley, Michele Wilson, Kelley Ruffcorn, Roy Haynes, Dan Zaiser

Absent: None

Also Present: Superintendent Tom Micek, Secretary Robyn Wohlers, Deidre Drees, Justin Gross, Bill Huggett, Ashley Denton, Lori Spears, Kay Hinkel, Brent Hoelsing, Scott Hinkel, Meagan Gochenour, Danielle Collins, Dawn Clausen, Pete Graham, and Brad Swenson, *Missouri Valley Times-News* reporter

Approve Agenda

Director Wilson approved the agenda as published, and Director Zaiser seconded it. All Ayes; motion carried.

(Be it noted that Director Ruffcorn entered the meeting at 5:32 P.M.)

Recognition of Visitors/Gifts/Services

The Board recognized Peter Graham for his coverage of the Board meetings for the *Missouri Valley Times-News* from 1985 through January, 2010, and as a positive promoter of the Missouri Valley School District. President Dooley noted that Pete had begun his coverage while her father was on the Board, and it was her privilege to present Pete with a plaque honoring his many years of service to the District. Mr. Graham commented that he had seen “unbelievable progress” in the school district over the years and proclaimed that Missouri Valley was “one of the best” in school districts.

(Be it noted that Director Hayes entered the meeting at 5:41 P.M.)

Approval of Minutes

Director Wilson motioned to approve the Minutes of the regular Board meeting on February 15, 2010, and the special Board meeting on March 5, 2010. Director Ruffcorn seconded the motion, which carried unanimously.

Financial Reports

The monthly financial reports for the General Operating, Management, PPEL, Capital Projects, Debt Service, Child Nutrition, Agency, Trust, and Activity Funds for the month of February, 2010, were presented for the Board’s review.

Board Bills

Additional bills brought before the Board totaled \$29,554.56. Director Ruffcorn made a motion to pay the bills submitted in the Board packet, plus additional pages of bills totaling \$29,554.56. Director Zaiser seconded the motion. All Ayes; motion carried.

The bills totaled \$197,953.46 as follows: \$127,632.07 – General Operating Fund; \$0.00 – Management Fund; \$14,735.46 – Physical Plant and Equipment; \$17,239.29 – Capital Projects/1% Sales Tax Fund; \$0.00 – Debt Service Fund; \$17,591.10 – School Nutrition Fund; \$0.00 – Preschool Proprietary Fund; \$19,279.52 -- Student Activity Fund; \$0.00 – Trust Fund; and \$1,476.02 – Agency Fund.

Transfer of Money Approved

Director Wilson motioned to approve the Board Treasurer's request to transfer the balance of \$1,341.97 from the Preschool Enterprise Fund 63 to the General Operating Fund. Director Ruffcorn made the second. All Ayes; motion carried.

BOARD GOVERNANCE

Receive Proposal for Student Enterprise from Accounting II Class

The new Business teacher, Brent Hoelsing, appeared before the Board with three students, Scott Hinkel, Danielle Collins, and Meagan Gochenour. They proposed a Missouri Valley Big Reds Store, a school store to be student-operated inside the entrance to the High School. The student employees would have several requirements, including enrollment in the Entrepreneurship class. Supervision would be provided by Mr. Hoelsing and Mrs. Kohl from the classroom. The students would market school apparel and school supplies. Scott Hinkel, President of the School Store Board, acted as spokesperson for the students, explaining the concept to the Board members and asking for seed money of \$3,894 to install a door into the wall of the classroom, construction of a counter, shelves, and storage areas, and with which to purchase initial inventory.

President Dooley stated that the Board would consider the students' proposal, and bring it back as an action item on the April Board agenda.

Receive proposal for Backpack Program--Feeding America

Ashley Denton, Dawn Clausen, and Lori Spears handed out information regarding the FoodBank for the Heartland's Backpack Program. They explained that because of the many late starts due to inclement weather over the long winter, the realization surfaced that many of the district's students went without food when the school breakfast wasn't served or over weekends. To combat child hunger, the group proposed to begin the Backpack Program at Missouri Valley Elementary, serving an estimated 75-100 students. There would be no food costs for the school district, with the meals provided by FoodBank for the Heartland. Pre-packaged food would be discretely placed within the students' backpacks by staff so anonymity would be preserved.

Director Ruffcorn motioned to approve participation in the Backpack Program—Feeding America. Director Wilson made the second. All Ayes; motion carried.

The group also outlined an idea to create a “Caring Cubby” at the Missouri Valley Elementary School, whereby donations of new and gently used clothing and shoes would be available to district families in need of food and clothing for their children. This project would begin in Fall, 2010. Principal Huggett explained that an area to house the clothing and supplies is available near the lunchroom area. No Board action was requested nor taken.

2010-2011 Preschool Handbook Approved

Principal Bill Huggett explained that Quality Preschool Programming Standards (QPPS) are necessary for a verification visit next year, and the new Preschool Handbook would facilitate and document the standards. Director Zaiser motioned to approve the preschool handbook for 2010-2011, per Exhibit V-C. Director Ruffcorn seconded it. All Ayes; motion carried.

Shared Superintendent Contract for 2010-2011

Dr. Micek explained that the shared superintendent contract with West Harrison for 2010-2011 reflects a change of 80% time in Missouri Valley and 20% time in West Harrison, during a transition period for West Harrison administration changes. Director Ruffcorn motioned to approve the contract with West Harrison School District of shared superintendent for 2010-2011, per Exhibit V-D. Director Zaiser made the second, and the motion carried unanimously.

Middle School Program of Studies for 2010-2011 Approved

Director Wilson motioned to approved the Middle School Program of Studies for 2010-2011, per Exhibit V-E. Director Ruffcorn seconded that motion. All Ayes; motion passed.

Review of 2010-2011 Preliminary Budget

Dr. Micek reviewed the proposed budget for 2010-2011 with a total levy rate of \$17.36. He noted that the public hearing and certification of the budget would take place at the regular April 12th meeting, and that this budget was “almost exclusively driven by the need to build a cash reserve in the General Fund.”

Receive Board Policies for First Reading

- #1006.1R1, “Community Use of School District Buildings, Sites, and Equipment - Administrative Regulation”
- #1006.2, “Tobacco-Free Environment “
- #500, “Objectives for Equal Education Opportunities for Students”
- #501.1, “Resident Students”
- #501.2, “Nonresident Students”
- #501.3, “Compulsory Attendance”
- #501.4, “Entrance-Admissions”
- #501.5, “Attendance Center Assignment”
- #501.6, “Student Transfers In”
- #501.7, “Student Transfers Out or Withdrawals”
- #501.8, “Student Attendance Records”
- #501.9, “Student Absences – Excused”
- #501.10, “Truancy – Unexcused Absences”

These policies will return for final reading at the April meeting.

Receive the following Board Policies for Rescission

Dr. Micek explained that three policies had been rescinded due to changes in the laws:

- #502.1, “Citizenship”
- #503.1, “Compulsory Attendance”
- #503.1R, “Compulsory Attendance, Administrative Regulation”

HUMAN RESOURCES

Resignations Accepted

Director Ruffcorn motioned to accept the resignations from Justin Gross, H.S./M.S. Co-Principal; Brian Knott, Head H.S. Football Coach; and Nadine Sorensen, H.S. Math Teacher. Director Zaiser made the second. Motion passed unanimously.

Early Separation Agreement & Resignation Approved

Director Zaiser motioned to approve the resignation and Early Separation Agreement from Charles Earleywine, H.S. Physical Education Teacher and Coach. Second was made by Director Wilson. All Ayes; motion carried.

ADMINISTRATIVE REPORTS

Reports from Principals

The three building principals gave routine monthly reports. Deidre Drees announced that Alex Amato and Scott Hinkel were elected President and Vice-President respectively of the State HOSA organization, and one HOSA team won first place in the state competition. She also announced a very successful Speech competition, with Quinn Hejlik qualifying for the All-State Speech competition.

Justin Gross thanked the Board for the opportunities and support provided to him while at Missouri Valley, stating that the decision to move to another school district in central Iowa was very tough, but a great career opportunity that he could not let pass. He stated that he would not have been considered had it not been for the many good things going on in the Missouri Valley School District.

Bill Huggett publicly thanked Rachel Janssen and Denise Oviatt and parents for their well-attended Dr. Seuss Night at the Elementary, announced the upcoming Kindergarten Roundup, declared the Child Fair a great success with 27 children attending, a joint preschool registration session, and the PTO Carnival coming up on April 9.

Dr. Micek announced that Mrs. Drees was being interviewed as a finalist for the top secondary principal in the state. He discussed the HVAC project at the high school and local financing. Summer facilities projects will come before the Board in April. He updated some of the legislative action from the General Assembly, and monitoring the IASB proceedings. He concluded with upcoming events and reminders.

Adjournment

The next regular meeting is scheduled for Monday, April 12, 2010, tentatively at 6:00 P.M.

Director Ruffcorn made a motion to adjourn the meeting, and Director Wilson seconded it. All Ayes; motion carried. The meeting adjourned at 7:19 P.M.

NOTE: An exempt session for Collective Bargaining was held after the regular meeting.

/s/ Robyn Wohlers, Board Secretary-Treasurer