

**Minutes of the Regular Monthly Meeting
Board of Directors
The Missouri Valley Community School District
Monday, February 15, 2010**

Call of Order

President Brenda Dooley called the meeting to order at 4:30 P.M. on Monday, February 15, 2010, at the District Office Board Room, 109 East Michigan Street, Missouri Valley, Iowa.

Roll Call

Present: Brenda Dooley, Michele Wilson, Kelley Ruffcorn, Roy Haynes, Dan Zaiser

Absent: None

Also Present: Superintendent Tom Micek, Secretary Robyn Wohlers, Deidre Drees, Justin Gross, Bill Huggett, and Mark Mahoney, *Missouri Valley Times-News* reporter

Approve Agenda

Director Zaiser approved the agenda as published, and Director Wilson seconded it. All Ayes; motion carried.

Recognition of Visitors/Gifts/Services

The Board met Mark Mahoney, new reporter for the *Missouri Valley Times-News*.

Approval of Minutes

Director Ruffcorn motioned to approve the Minutes of the regular Board meeting on January 18, 2010, and the special Board meeting on January 27, 2010. Director Wilson seconded the motion, which carried unanimously.

Financial Reports

The monthly financial reports for the General Operating, Management, PPEL, Capital Projects, Debt Service, Child Nutrition, Agency, Trust, and Activity Funds for the month of January, 2010, were presented for the Board's review.

Board Bills

Additional bills brought before the Board totaled \$25,131.92. Director Ruffcorn made a motion to pay the bills submitted in the Board packet, plus additional pages of bills totaling \$25,131.92. Director Zaiser seconded the motion. All Ayes; motion carried.

The bills totaled \$251,862.20 as follows: \$165,299.77 – General Operating Fund; \$2,046.00 – Management Fund; \$14,415.46 – Physical Plant and Equipment; \$20,518.50 – Capital Projects/1% Sales Tax Fund; \$0.00 – Debt Service Fund; \$19,616.42 – School Nutrition Fund; \$0.00 – Preschool Proprietary Fund; \$21,386.81 -- Student Activity Fund; \$8,500.00 – Trust Fund; and \$79.24 – Agency Fund.

ADMINISTRATION

ITBS/ITED Annual Report

The three building principals presented a detailed annual report on Iowa Tests of Basic Skills and Iowa Tests of Educational Development. Mr. Huggett noted an upward trend in proficiencies for grades 3-5, a result of increased usage of research-based strategies. Middle School students showed comparisons of growth, as well as proficiency. In order to help students with reading, Mr. Gross explained that students in Second Chance Reading will have 20 minutes of outside class reading, working one-on-one with teachers. Mrs. Drees shared results from grades 9-11, noting that Socio-Economic Status and students with IEP's were two factors influencing testing results, and patterns indicating a proficiency gap were indicated.

Supt. Tom Micek commented that these results were data-driven, stating that continued professional development for teachers is critically important, as well as principals holding teachers accountable through supervision and evaluation. He concluded his remarks with thanks for the cooperative efforts of the principals, parents, and teachers all working with the students.

BOARD GOVERNANCE

2010-2011 School Calendar

Supt. Micek explained that there would be 1:00 dismissals for some mandatory staff in-services for 2010-11, and that several snow days were built into the calendar. Director Wilson motioned to approve the 2010-2011 school calendar, per Exhibit VI-A. Director Ruffcorn made the second. All Ayes; motion carried.

Approve 28-E Agreement with IWCC for Spring B.L.A.S.T.

Director Zaiser motioned to approve the 28-E agreement (Exhibit VI-B) with Iowa Western Community College for the spring, 2010, B.L.A.S.T. program (*Bridges for Learning in Applied Science & Technology.*) Director Wilson seconded it, and the motion passed unanimously.

Appointment to Harrison County Assessor's Board

Director Wilson motioned to appoint Kelley Ruffcorn to represent the school board on the Harrison County Assessor's Board. Director Zaiser made the second. All Ayes; motion carried.

Board Policies for Final Reading

Dr. Micek noted that the change to eliminate three half-days to policy #414.1 would begin July 1, 2010, with the new school year. In a cost-saving measure, the changes would make three specified days for year-round employees non-work days. Director Ruffcorn motioned to approve the revised Board policy #414.1, "Classified Employee Vacations/Holidays," per Exhibit VI-D. Director Wilson seconded it. The motion carried with unanimous approval.

HUMAN RESOURCES

Revise Letter of Assignment for Cook's Helper

Director Wilson motioned to approve the administrative recommendation to revise the letter of assignment for Starla Salter, Cook's Helper, to reflect a rate increase for reassigned kitchen duties, pro-rated from January 19, 2010. Director Zaiser made the second. All Ayes; motion carried.

SUPERVISORY REPORTS

Mr. Huggett gave the Elementary report, announcing the Child Fair for ages 0-5 on Feb. 24th, Dr. Seuss Night, the upcoming concert, and a request to the City Council to make 9th Street and Linn Street one-way traffic during certain hours of each school day to alleviate traffic congestion at the Elementary building.

Mr. Gross gave a report on the successful winter sports seasons, highlighted by Walker Marshall and Brett Marcum earning berths to the State Wrestling Tournament. Mrs. Drees recognized Brian Knott, Athletic Director, for his outstanding organization for the District Wrestling Tournament held Feb. 13th at MVHS. She had heard many compliments from other schools about how well things went with attendance in excess of one thousand people, and how much the shuttle service and great support from staff were appreciated. She also announced an N.H.S/Student Council-sponsored upcoming dance, with all proceeds going to the Red Cross for Haiti relief efforts.

Dr. Micek announced some upcoming calendar events for the Board, and noted there would be no parent-teacher conference days in March to make up a snow day. He stated that the amount of state aid for schools in 2010-2011 is still pending legislative action. The FY11 budget for the District is currently being developed, with the preliminary budget being presented at the regular March meeting, and a budget hearing held at the April meeting prior to certification. Supt. Micek concluded his remarks with notice of the acceptance of bids for Phase II of the high school HVAC Project on Feb. 16th, which will probably necessitate a special Board meeting to officially appoint a bidder.

The Board had a brief break at 5:55 P.M. as the room cleared prior to the Closed Session.

Closed Session for Superintendent's Evaluation

Director Wilson made a motion to enter closed session in accordance with Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual. Direction Zaiser made the second.

Roll call vote as follows:

Ayes: Dooley	Nays: None
Haynes	
Ruffcorn	
Wilson	
Zaiser	

The room was cleared of only Board members, Supt., and secretary remaining.

The Board entered Closed Session at 5:56 P.M.
The Board exited Closed Session at 6:17 P.M.

Adjournment

The next regular meeting is scheduled for Monday, March 15, 2010, tentatively at 7:00 P.M.

Director Zaiser made a motion to adjourn the meeting, and Director Ruffcorn seconded it. All Ayes; motion carried. The meeting adjourned at 6:18 P.M.

/s/ Robyn Wohlers, Board Secretary-Treasurer