

**Minutes of the Regular Monthly Meeting
Board of Directors
The Missouri Valley Community School District
Monday, January 18, 2010**

Call of Order

President Brenda Dooley called the meeting to order at 6:00 P.M. on Monday, January 18, 2010, at the District Office Board Room, 109 East Michigan Street, Missouri Valley, Iowa.

Roll Call

Present: Brenda Dooley, Michele Wilson, Kelley Ruffcorn, Roy Haynes and Dan Zaiser

Absent: None

Also Present: Superintendent Tom Micek, Secretary Robyn Wohlers, Sara Guinan, Deidre Drees, Justin Gross, and Bill Huggett

Approve Agenda

There was one amendment to the agenda, the deletion of item V-G, an additional ISCAP Resolution determined to be no longer necessary. Director Wilson approved the agenda as amended, and Director Ruffcorn seconded it. All Ayes; motion carried.

Recognition of Visitors/Gifts/Services

None

Approval of Minutes

Director Ruffcorn motioned to approve the Minutes of the regular Board meeting on December 14, 2009, and the special Board meeting on January 13, 2010. Director Zaiser seconded the motion, which carried unanimously.

Financial Reports

The monthly financial reports for the General Operating, Management, PPEL, Capital Projects, Debt Service, Child Nutrition, Agency, Trust, and Activity Funds for the month of December, 2009, were presented for the Board's review.

Board Bills

Additional bills brought before the Board totaled \$48,995.35. Director Wilson made a motion to pay the bills submitted in the Board packet, plus additional pages of bills totaling \$48,995.35. Director Ruffcorn seconded the motion. All Ayes; motion carried.

The bills totaled \$231,435.90 as follows: \$191,750.12 – General Operating Fund; \$0.00 – Management Fund; \$16,825.46 – Physical Plant and Equipment; \$3,150.00 – Capital Projects/1% Sales Tax Fund; \$0.00 – Debt Service Fund; \$8,734.67 – School Nutrition Fund; \$0.00 – Preschool Proprietary Fund; \$9,314.69 -- Student Activity Fund; \$0.00 – Trust Fund; and \$1,660.96 – Agency Fund.

BOARD GOVERNANCE

Receive the Initial 2010-2011 Proposal from the MVEA

Sara Guinan, President of the Missouri Valley Education Association, presented the Board with the Initial Proposal for the 2010-2011 Collective Bargaining. Supt. Micek noted that a special meeting would be necessary for the Board's response to meet the January 31st deadline, so a special meeting was set for 7:30 A.M. on Tuesday, January 26, 2010, at the Board Room.

MVHS 2010-2011 Program of Studies Approved

Principal Deidre Drees highlighted the few changes in the 2010-2011 Program of Studies from the current year's program. The addition of a Health course and changes with the Advanced Chemistry class were discussed. Entrepreneurship (formerly Accounting II) and Social Sciences, added to meet Iowa Core Curriculum, were also additions to the program. Director Wilson motioned to approve the 2010-2011 Missouri Valley High School Program of Studies per Exhibit V-B. Director Zaiser made the second. All Ayes; motion carried.

Health Insurance Portability & Accountability Act (HIPAA) Business Associate Agreements (BAA)

Mercer, the District's health insurance broker, had requested a Business Associate Agreement for protected health information pertaining to employee claim usage, history for bidding purposes, etc., to be in compliance with new regulations. Therefore, Director Ruffcorn motioned to approve a Health Insurance Portability & Accountability Act (HIPAA) Business Associate Agreement (BAA) between the Missouri Valley Community School District and Mercer Health & Benefits LLC. Director Wilson seconded the motion, which passed unanimously.

Recommendation for Snow Makeup Days 2009-2010

Dr. Micek recommended that the following six days would be used for snow makeup days for 2009-2010: May 21, 24, 25, 26, 27, and 28. He explained that more days could be made up using in-service and/or Parent-Teacher conference weeks. He affirmed that the date for Senior Commencement would not be changed, as seniors do not have to make up days missed due to inclement weather. Every effort will be made not to extend the school year into June.

Board Policies for First Reading

Dr. Micek brought one policy with proposed changes for first reading, #414.1, "Classified Employee Vacations/Holidays." In a cost-saving measure, the changes would make three specified days for year-round employees non-work days. The policy will return for final reading in February.

HUMAN RESOURCES

Resignations and Early Separation Agreements Received

Director Zaiser motioned to approve the administration recommendation to accept the resignations and Early Separation Agreements from Dawn Foutch, Elementary

Teacher, and Debra Lipschultz, High School Teacher, per Exhibit VI-A. Director Wilson made the second. All Ayes; motion carried.

Coaching Leave of Absence Approved

Director Wilson motioned to approve a request for a leave of absence from his Co-Head High School Wrestling Coach contract submitted by Chuck Earleywine, to be pro-rated to January 4, 2010. Director Ruffcorn seconded it. All Ayes; motion passed.

Coaching Resignation Accepted

Director Ruffcorn motioned to approve administrative recommendation to accept the resignation from Jamie Wieme, Asst. High School Softball Coach for 2009-2010. Second was made by Director Wilson, and the motion carried unanimously.

Revise Coaching Contract

Director Wilson motioned to approve the administrative recommendation to revise the coaching contract for Christopher Jensen to Head High School Wrestling Coach, pro-rated from January 4, 2010. Director Zaiser made the second. All Ayes; motion carried.

Letter of Assignment Approval

Director Wilson motioned to approve the administrative recommendation to issue a letter of assignment to Ryan Hubka as Assistant High School Wrestling Coach, pro-rated from January 4, 2010. Director Ruffcorn seconded it. Roll call vote as follows:

AYES: Dooley, Ruffcorn, Wilson, Zaiser

NAYS: None

ABSTAIN: Haynes

ADMINISTRATION

Supervisory Reports

Dr. Micek presented an Estimate of Probable Construction Cost of \$1,292,019 from The Schemmer Associates, Inc. for the completion of the high school HVAC renovation project. He explained that the District could bond against future 1% sales tax revenues or the \$.67 PPEL or obtain QZAB financing, and that bids would be let soon.

Then Supt. Micek shared legislative update information. Two proposed bills of significance are using the Management Levy, which is local property tax, to pay the cost of employee health insurance benefits; and the Physical Plant and Equipment Levy (property tax) could be used for two years for purposes other than defined to relieve the General Fund.

The draft of the proposed 2010-2011 school calendar was distributed, with snow days potentially built in. The administration asked the Board to consider approval of additional professional staff development time for teachers built into the calendar. The administrators are considering possible changes to established Wednesday early dismissals to allow for larger extended blocks of time for professional staff development for the Iowa Core Curriculum, incorporating Cognitively Guided Instruction and Authentic Intellectual Work. There was discussion regarding the in-service consultant for that day, Lisa Carter, as well as teachers striving for horizontal and vertical alignment to increase student assessment and achievement potential.

Adjournment

The next meeting of the Board will be a special meeting on Tuesday, January 26, at 7:30 A.M., and the regular meeting will be on Monday, February 15, 2010, at 6:00 P.M.

Director Ruffcorn made a motion to adjourn the meeting, and Director Zaiser seconded it. All Ayes; motion carried. The meeting adjourned at 7:08 P.M.

NOTE: An exempt session for Collective Bargaining was held after the regular meeting, concluding at 7:43 P.M.

/s/ Robyn Wohlers, Board Secretary-Treasurer